Summer Shields  
54 Remington  
Irvine, CA, 92620

12/20/2017

Easter Aquino  
15-2064 Poni Moi   
Keaau, HI, 96749

**Notice of Intent to Vacate**

Dear Easter,

This letter constitutes my written 30-day notice that I will be moving out of my apartment no later than January 20, 2018.

It has been great living here and I am now looking forward to the new opportunities. Thank you so much for the extremely positive review given to my new property management team. I will provide the final month’s rent of $800, any remaining balance for utilities and the key to Jesse.

I plan to do the majority of the move this Saturday and will let you know the moment I’ve entirely vacated the property. When you know, please advise me on when my security deposit of $350 will be returned to me, as well as if you will be taking any money out for damages that fall outside of normal wear and tear.

I can be reached at (714) 369-4418 or 173 Streamwood Irvine CA thereafter.

Thanks so much,

Summer Shields

Summer Shields